GACHI LINK
A New Connection for Electronic Components

Registration & Stock Listing Guide

Seller User Guide

Gachi International Oct 2026

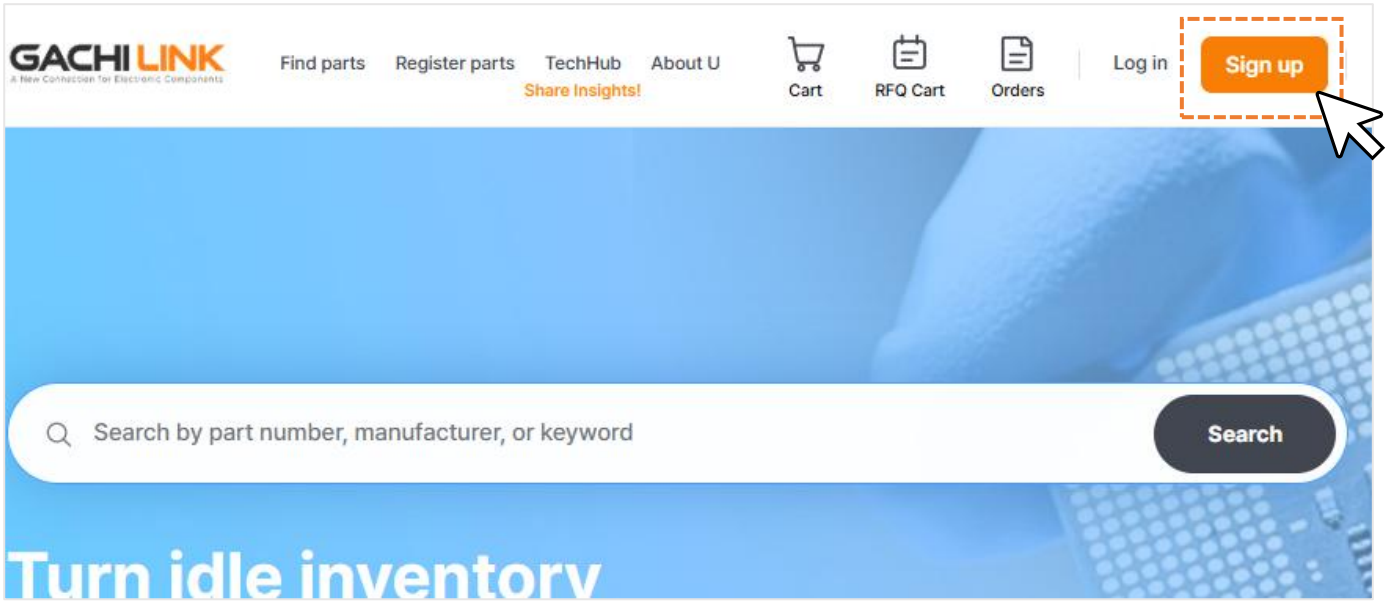


REGISTRATION

Account Registration and Seller Access Request

Account Registration

Registration Process for Buyers and Sellers

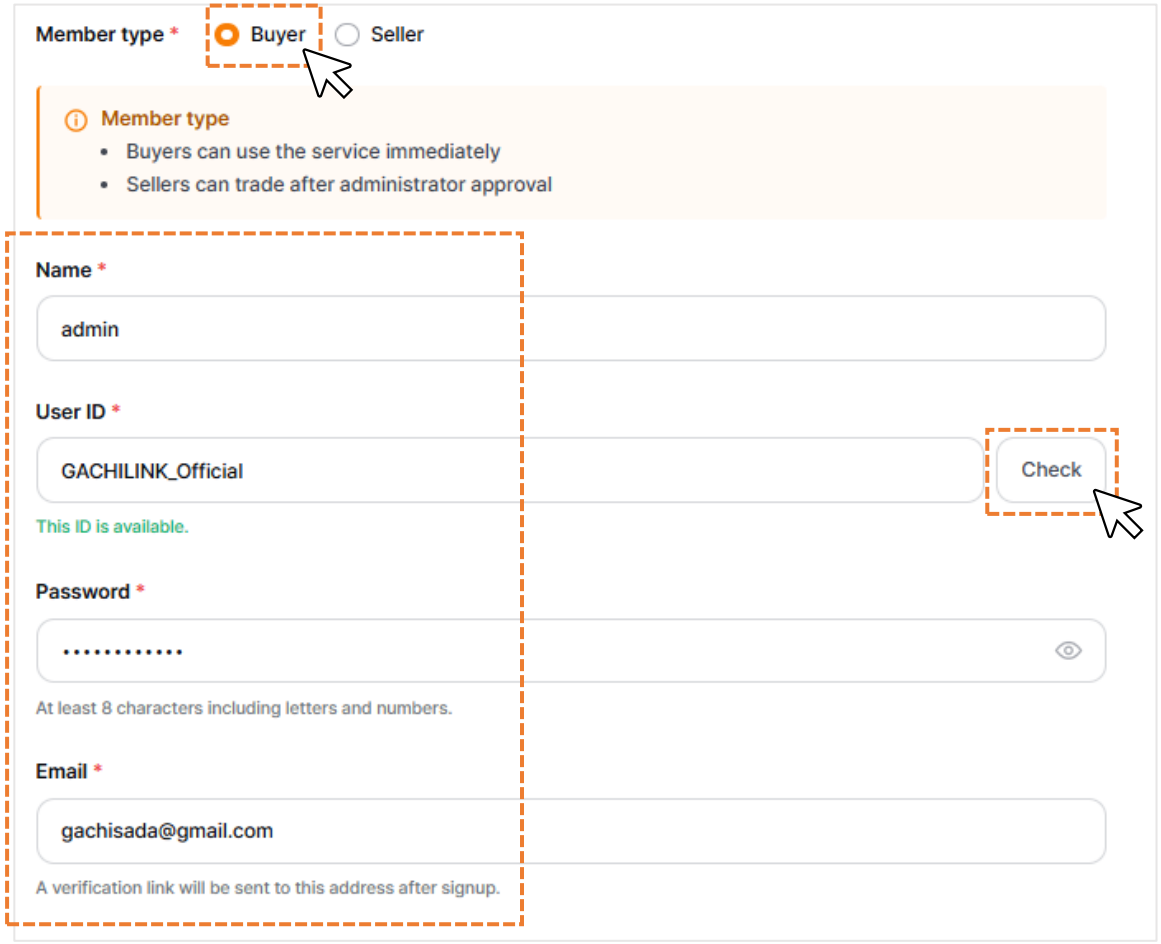


01 Visit the Website

www.gachilink.com

Account Registration

Account Type and Basic Information



02 Select Your Account Type

Select **Buyer** or **Seller** according to your primary purpose of use.

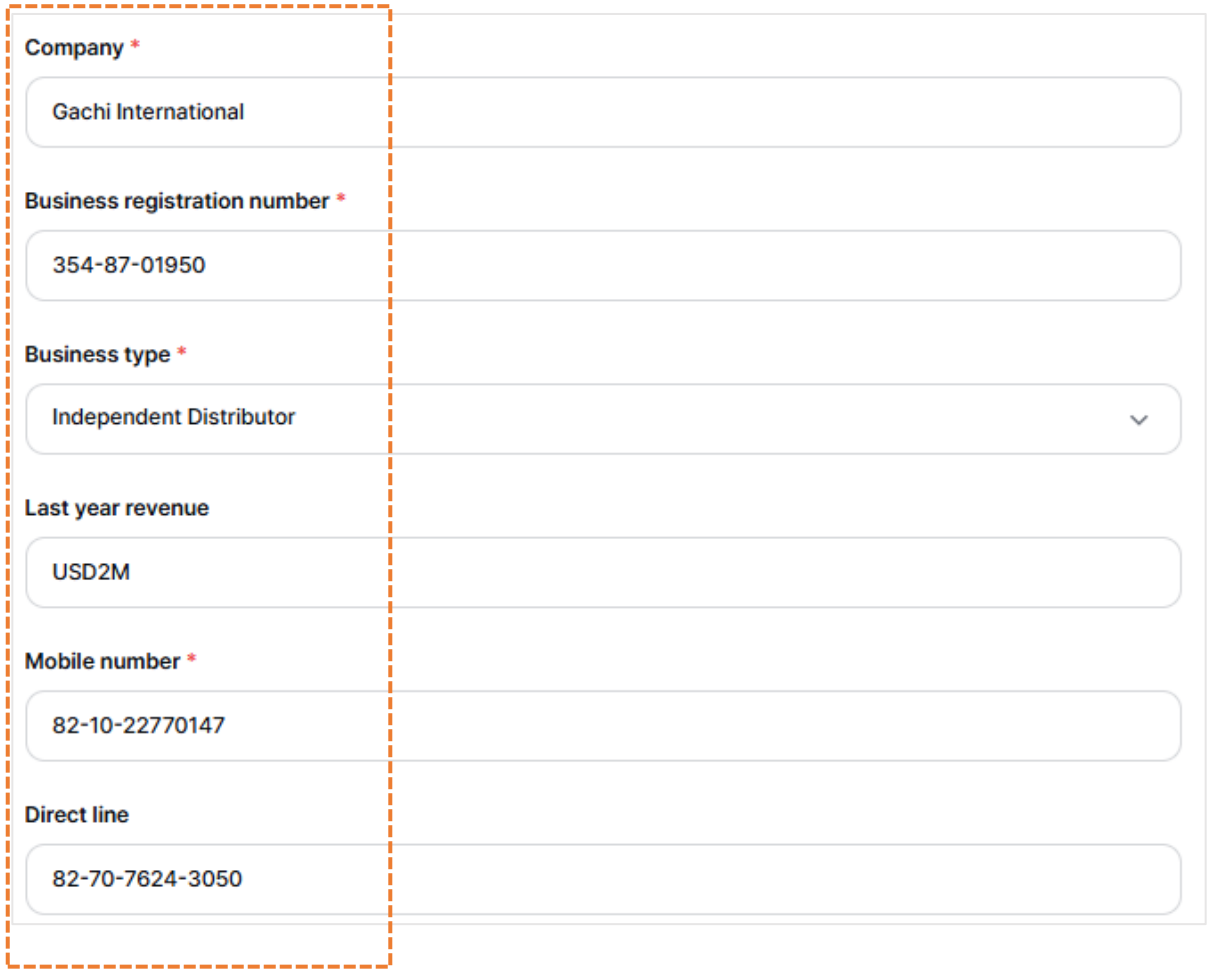
The registration process is the same for both account types.

03 Enter Your Company and Account Information

- Contact Person Name – Unopened on Platform
- User ID - Check Availability
- Password
- Email Address – will send verification

Account Registration

Company and Contact Information

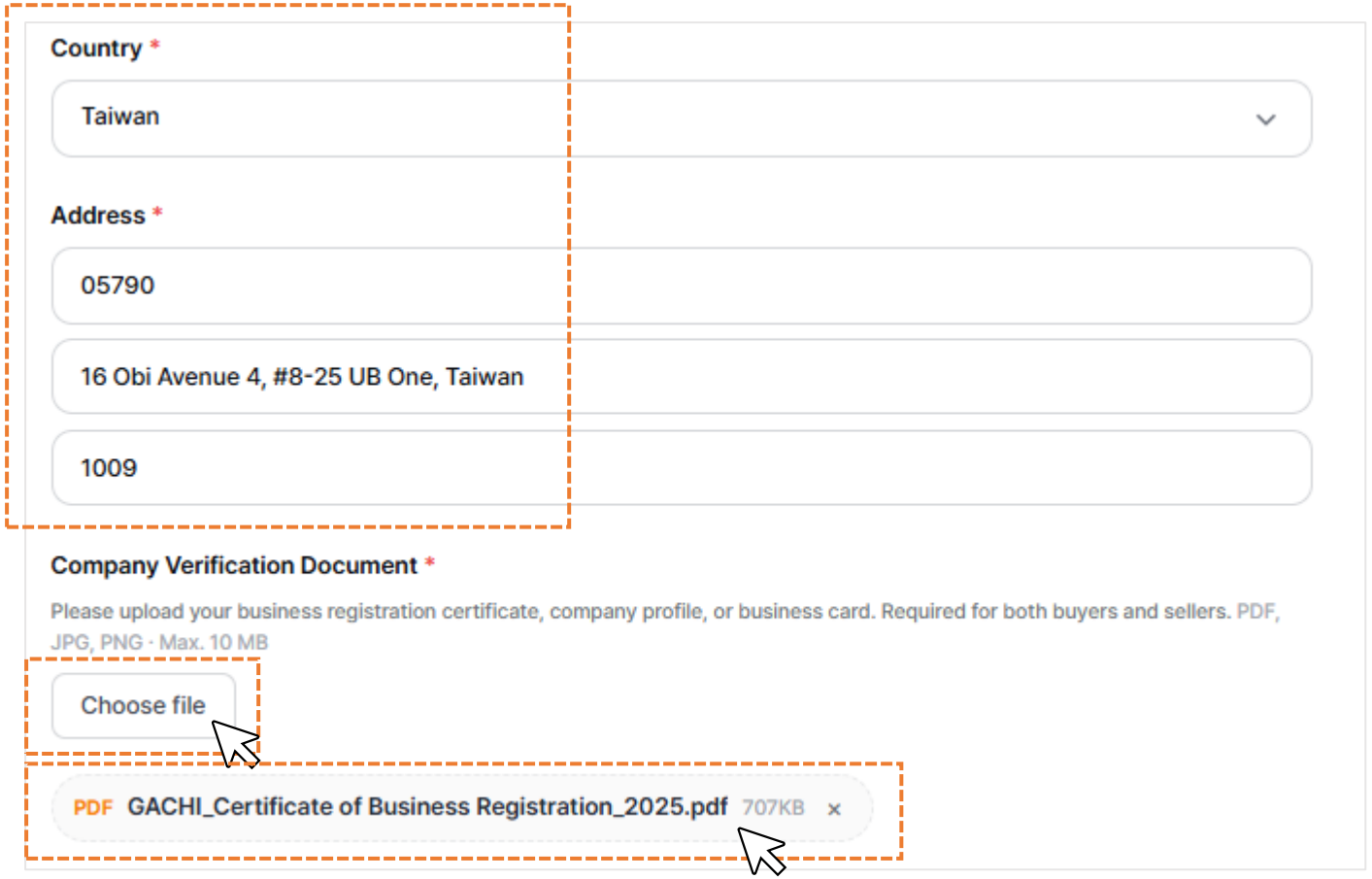


04 Enter Your Company and Contact Details

- Company Name - Unopened on Platform
- Business Registration Number
- Business Type
- Previous Year's Revenue
- Contact Information (Direct Number, Mobile etc)

Account Registration

Company and Contact Information

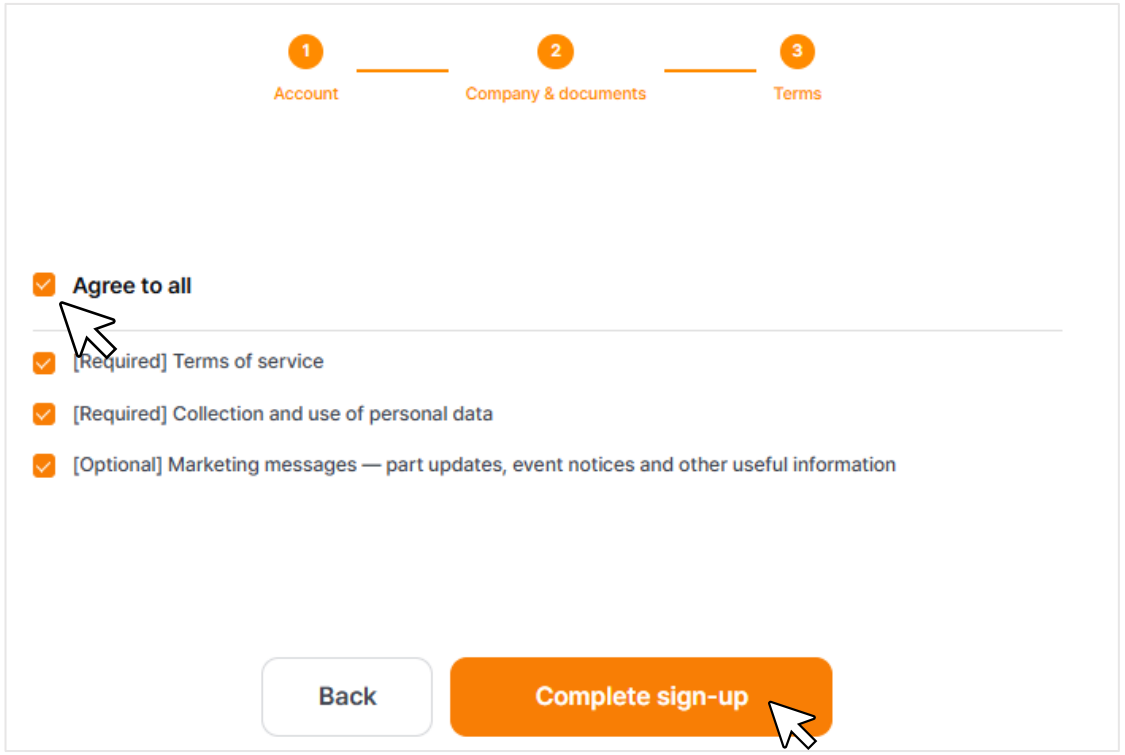


05 Enter Your Address and Upload a Document

- Country
- Address
- Upload one of the following:
  - Business Registration Certificate
  - Business Card
  - Company Brochure

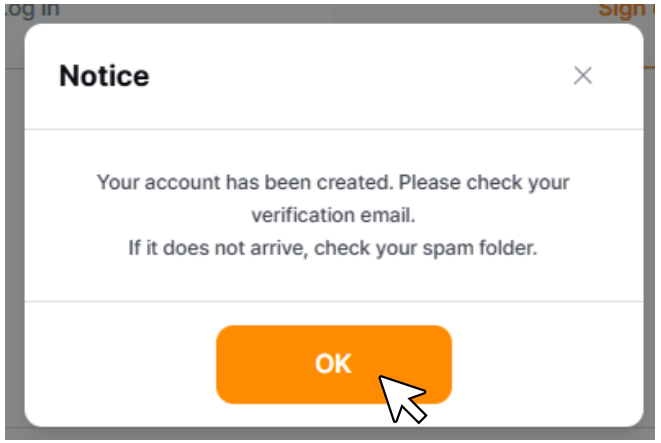
Account Registration

Terms and Registration



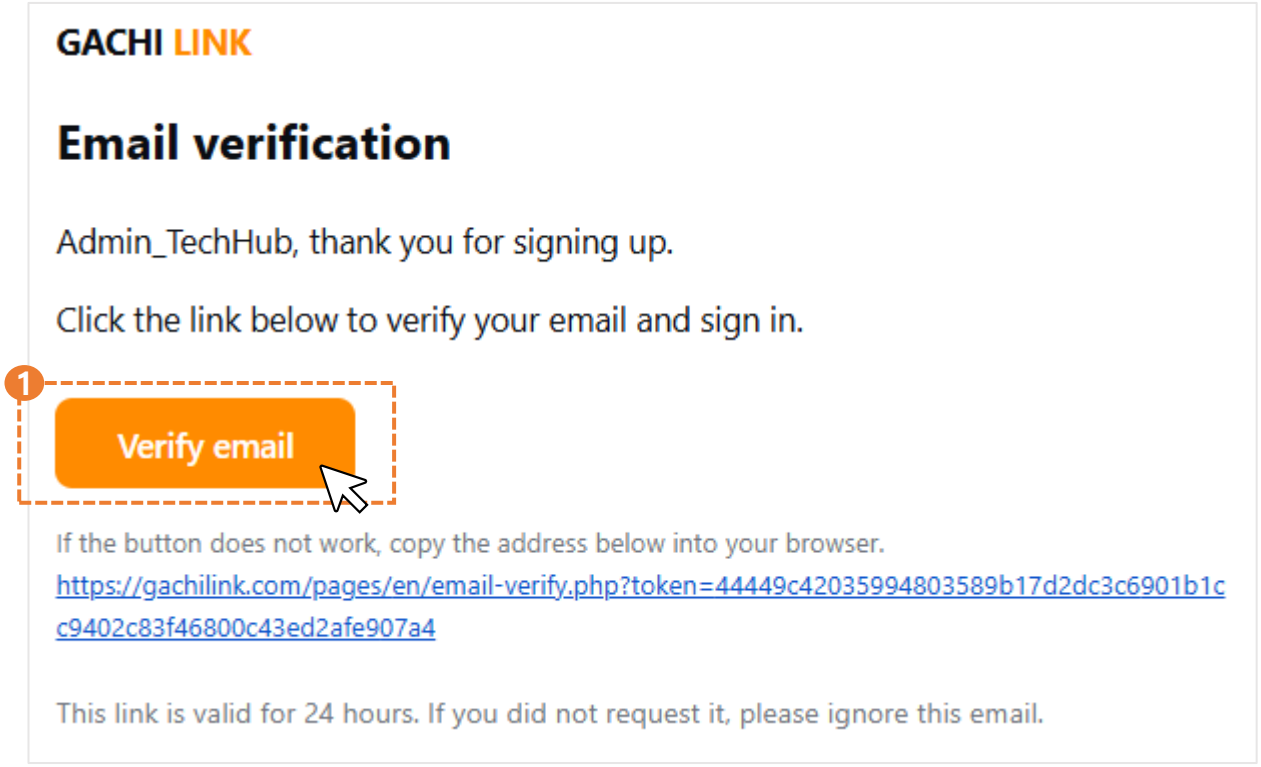
05 Agree to the Terms and Conditions

06 Complete Your Registration



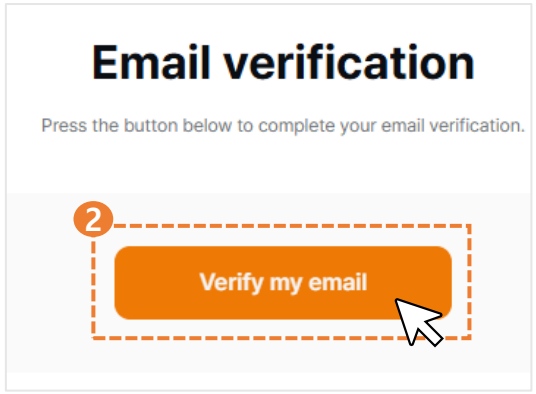
Account Registration

Email Verification



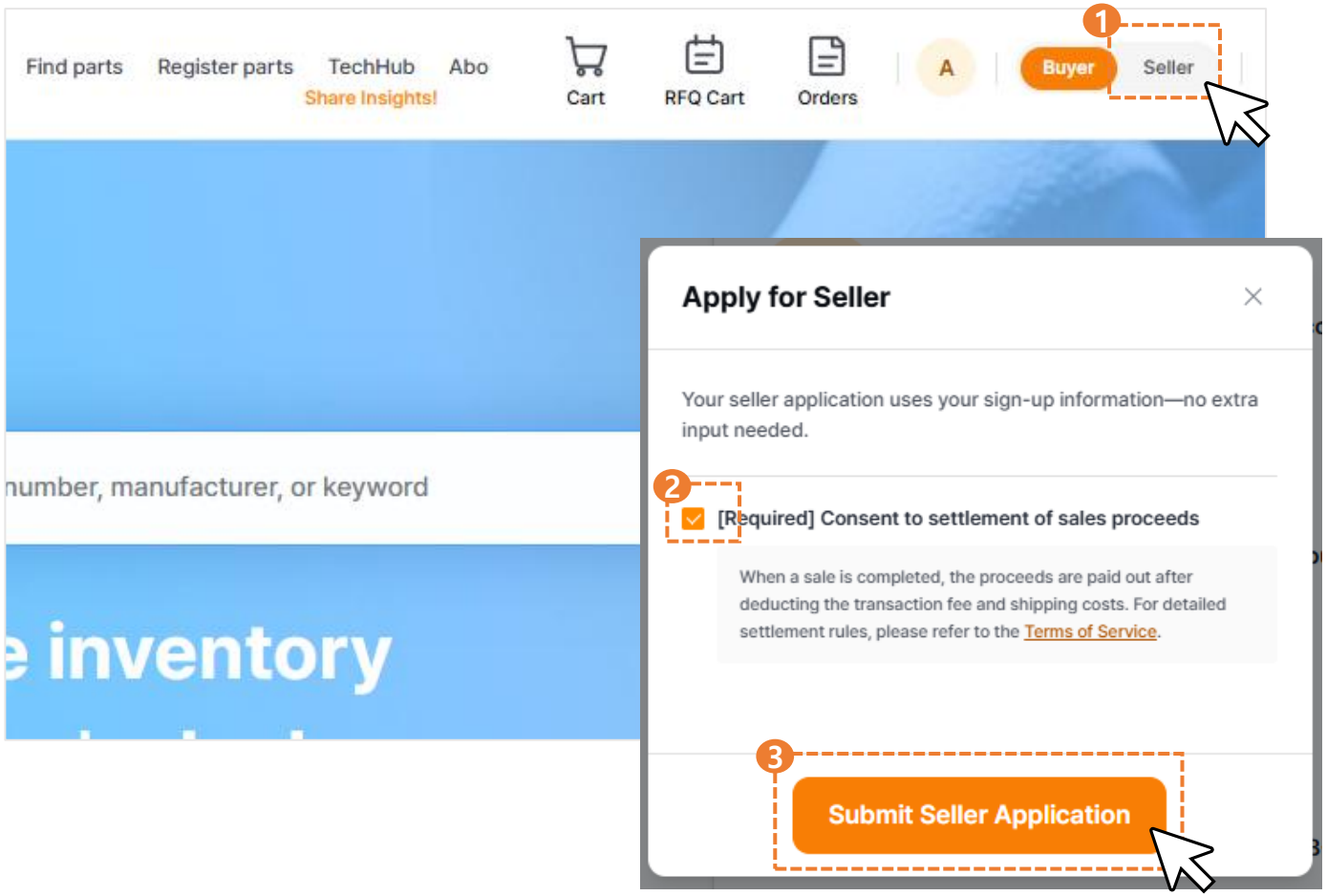
07 Check Your Verification Email

- Click the Verify Email button.
- You can now log in to your account.



Seller Access Request

Request Access to List and Sell Inventory



09 Request Seller Access

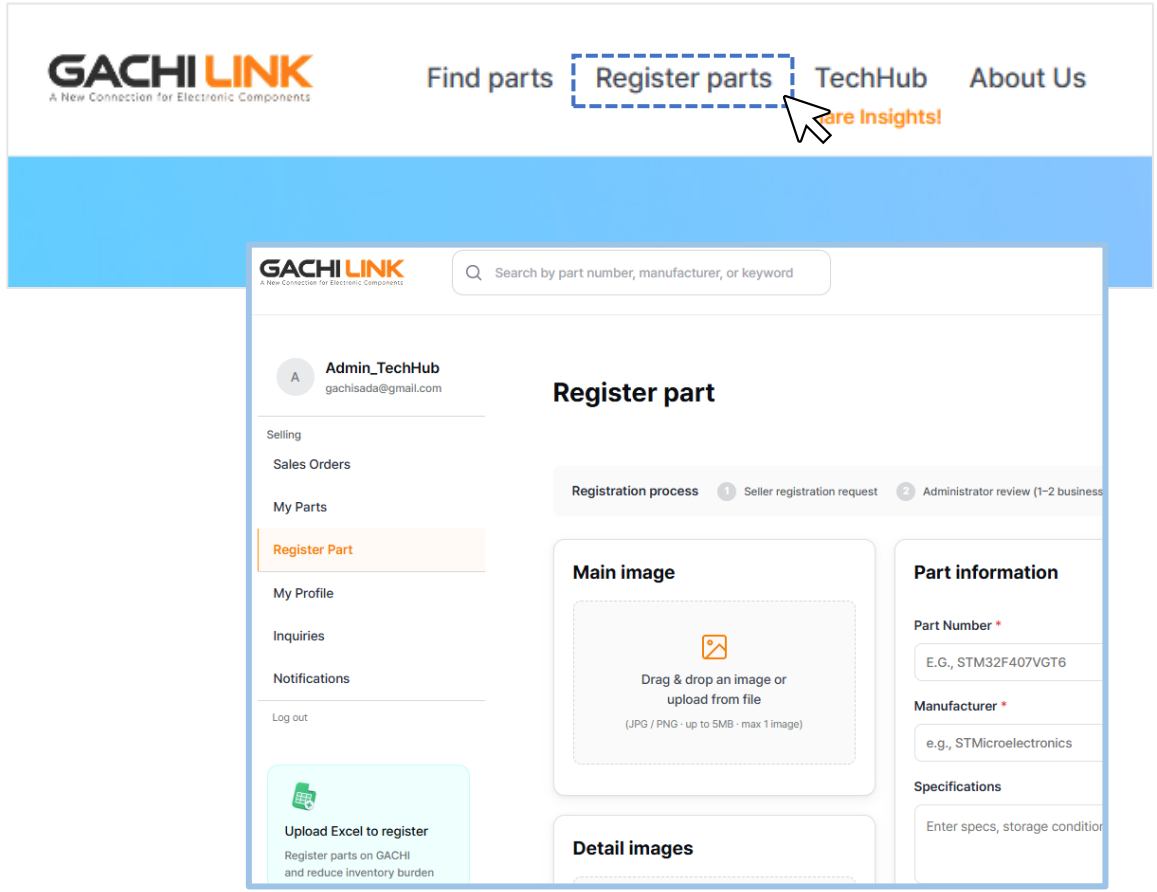
- Log in and click **Seller Mode.**
- Click **Request Seller Access** to submit your request

INVENTORY LISTING

Individual Listing and Bulk Upload (Excel)

Inventory Listing

How to List



01 Individual Listing & Bulk Upload

- Log in and open the Component Listing menu.
- The individual listing form appears by default.

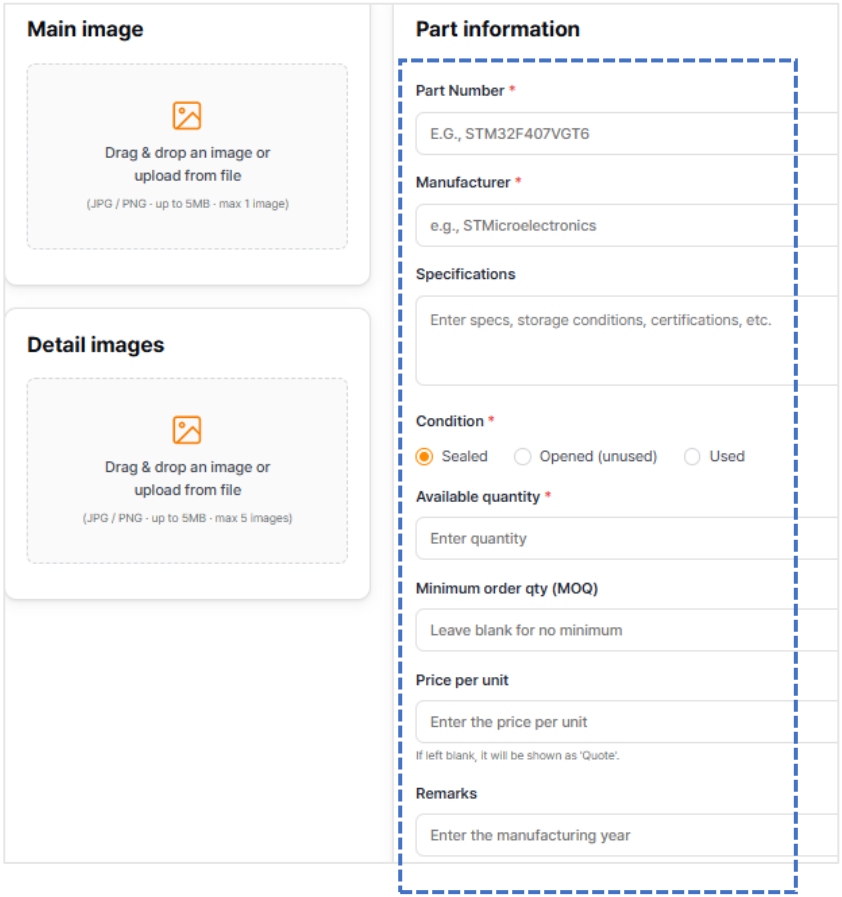
Individual Listing	Enter component details one item at a time
Bulk Upload	Upload multiple items using an Excel file

02 Listing Approval Process

- Submit your Inventory listing.
- The administrator reviews your submission within 1–2 business days.
- Once approved, your listing becomes publicly visible.

Inventory Listing Individual

Individual Listing



03 Enter Component Details

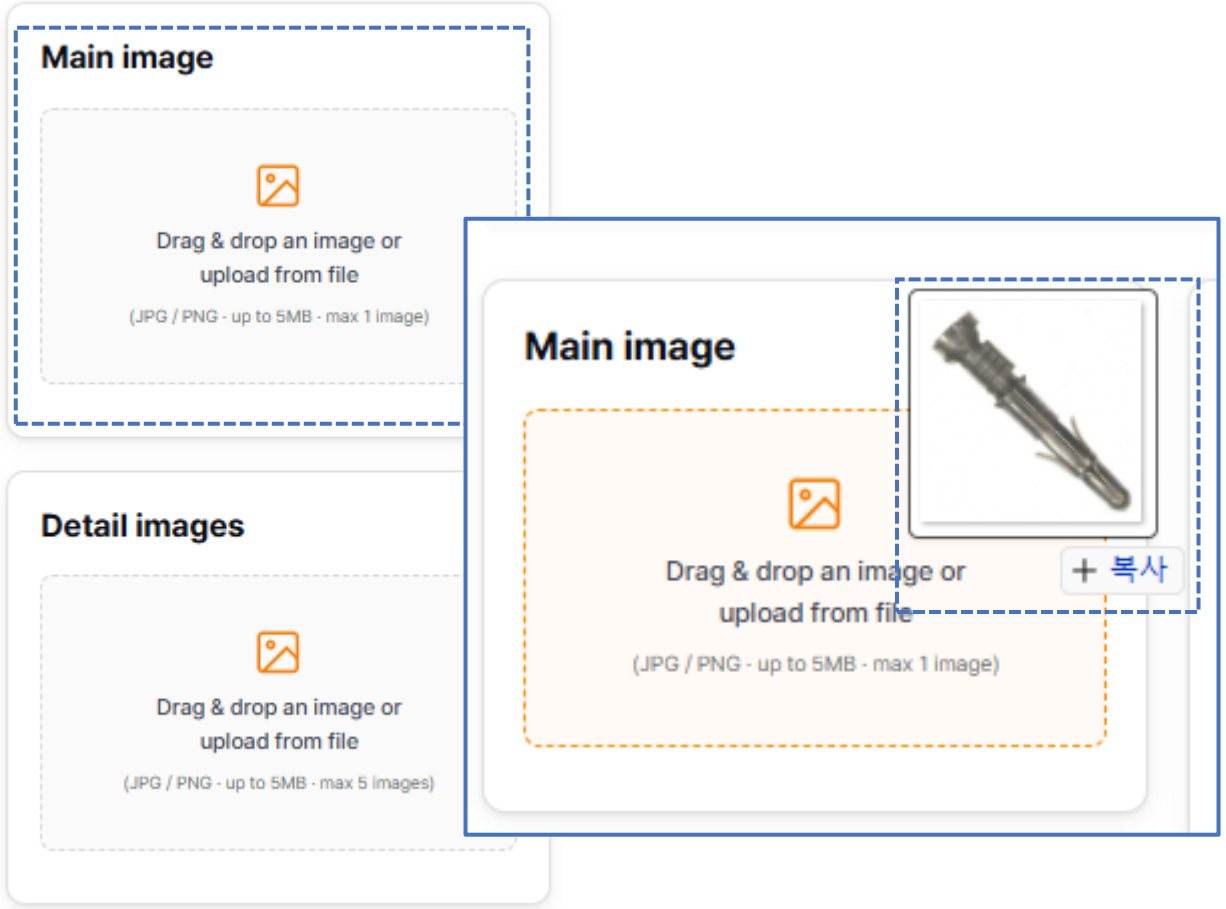
Complete the fields in the individual listing form.

Part Number*	Complete part number, including all suffixes
Manufacturer*	Manufacturer's name
Specifications	Product Specifications, Storage conditions, certifications, etc.
Packing Condition*	Sealed, Unused, or Used
Available Quantity*	Quantity available for sale
Minimum Order Qty(MOQ)	Minimum order quantity
Unit Price(**USD**)	Price per unit
Remark	Date Code, Manufacturing Year, etc.

- If the price is lest blank, the listing will display **Request a Quote.**
- Contact the administrator to request a **currency change**.

Inventory Listing Individual

Individual Listing



04 Upload Product Images

Drag and drop images into the upload area, or click to select files.

- **Main Image: Up to 1 image**
- **Additional Images:** Up to 5 images
- **File Requirements**: JPG or PNG, 5 MB or less per file

Inventory Listing Individual

Individual Listing

05 Review and Submit

Check the part number, condition, quantity, and price before submitting the listing.

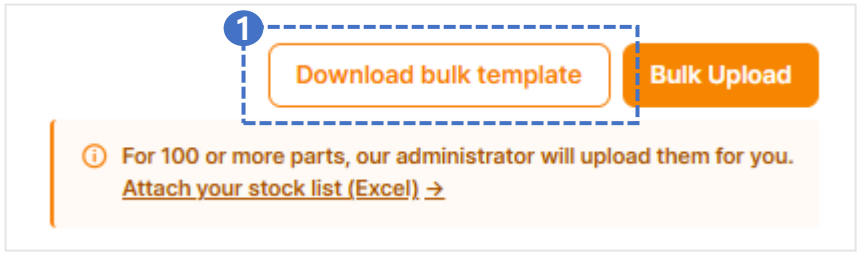


Registered	Status	Part Number	Manufacturer	Specifications	Condition	Qty	Price	Remark	Manage
2026-10-27	Pending	ST122GGG	ANALOG DEVICES	IC	Sealed	100	$10.50	DC25+	Edit

Your components will be listed once the administrator has approved.

Inventory Listing Bulk

Bulk Upload (Excel)



06 Download the Template

Click '**Download bulk template**' at the top right of the Component Listing page and download the template.

07 Enter Your Inventory Details

Keep the column headings unchanged and enter one item per row.

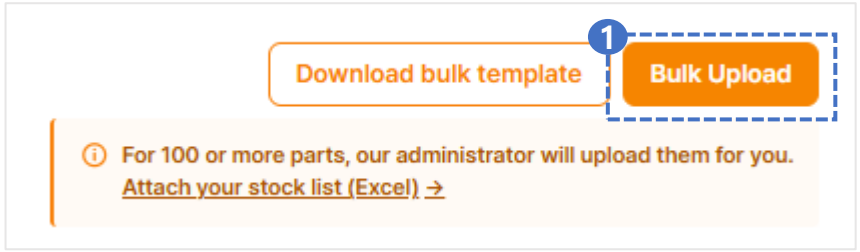
2

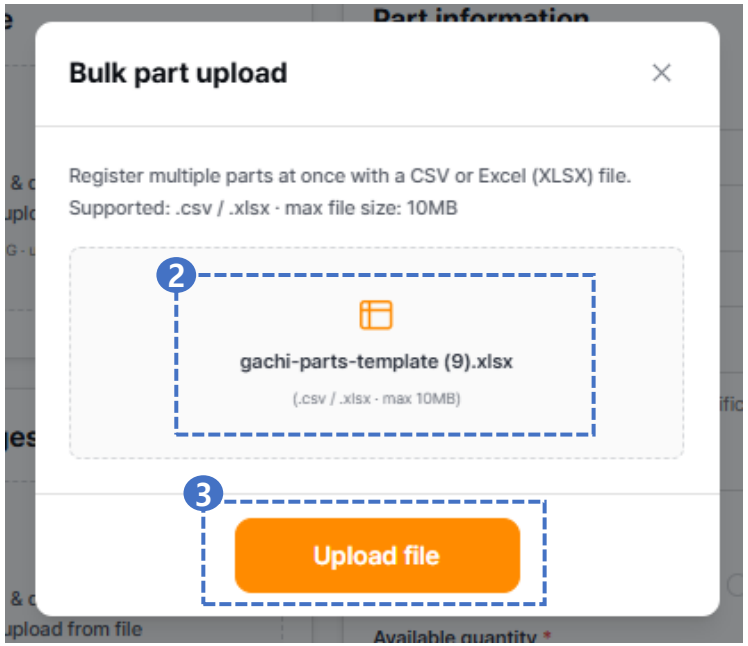
	A	B	C	D	E	F	G	H
1	Part Number	Manufacturer	Desc.	Condition(Sealed/Opened/Used)	Qty	MOQ	Price(USD)	Remark(DC Code)
2	STM32F407VGT6	STMicroelectronics	STM32 MCU	Sealed	100	10	3.90	2024

3 Delete the sample data before entering your inventory.

Inventory Listing Bulk

Bulk Upload (Excel)



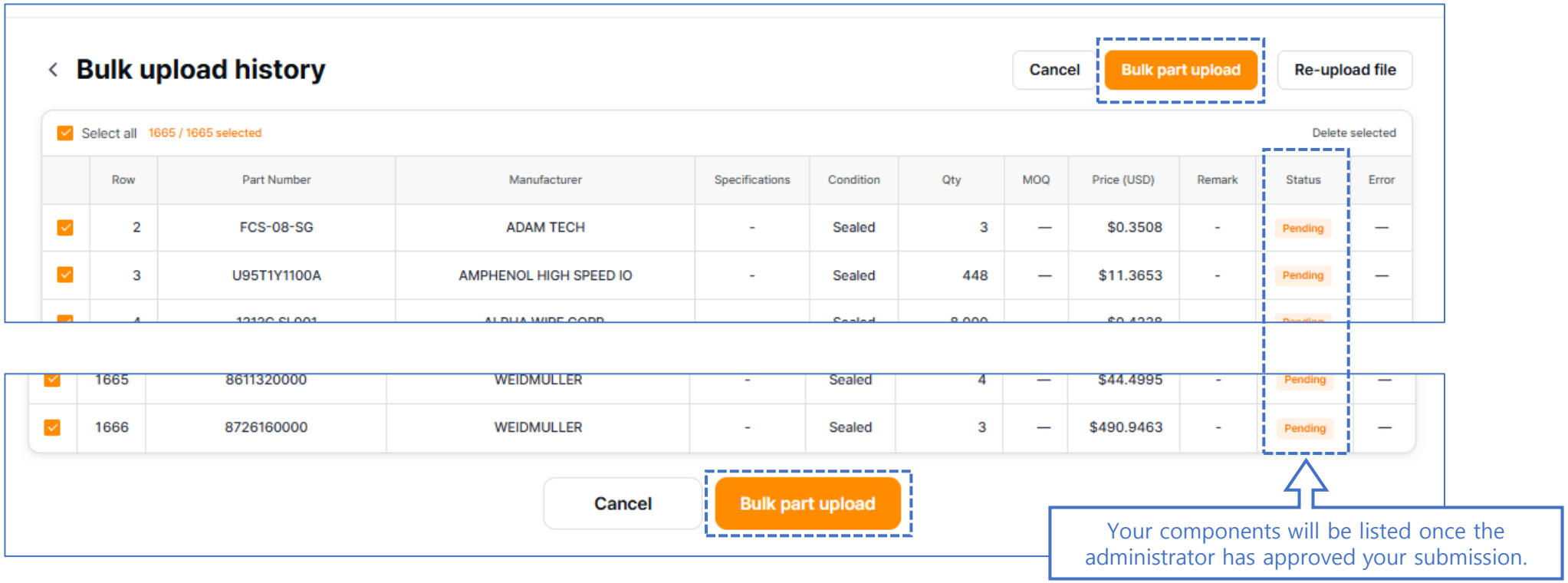


08 Select and Upload Your File

Click '**Bulk Upload**' Drag and drop your completed file into the upload area, or click to select it. Then click **Upload File**.

Inventory Listing Bulk

Bulk Upload (Excel)



09 Submit Your Listing File

To submit your files, click "**Bulk part upload**" above or below the list of files awaiting upload.